Date

U.S. Department of Education, Office for Civil Rights

400 Maryland Avenue, SW

Washington, DC 20202-1100

Email: OCR@ed.gov

Complaint of Title VI Discrimination

Dear Sir/Madam:

My name is [fill in], my address is [fill in], and my phone number where I may be reached during business hours is [fill in]. I am [the parent/guardian of] a student at [name and location of the school].

I am submitting this complaint because [describe the discrimination in sufficient detail so that it is clear what occurred when it occurred and what the discrimination was that you are complaining about. For example: “On September 11, 2024, I was denied access to classes because of national origin (Jewish) and color (white). The university refused to provide me a means of egress or ingress and refused to take action against pro-Hamas demonstrators despite their clear violation of college rules” or “On October 3, 2024, my daughter was attacked in a school bathroom and assaulted by non-white students. Although the school supposedly has a no-tolerance policy for violence, these students were not disciplined due to ‘restorative justice’ policies implemented by the administration. Now, she is effectively excluded from programs and is treated differently than non-white students” or “My son was removed from class and sent home because of his national origin [Jewish Israeli] and color [brown], on the pretext that he objected to his high school history teacher’s claims that ‘Zionists’ are committing ‘genocide’ in Gaza and ‘Hamas are freedom fighting revolutionaries” or “my daughter was denied admission to the honors calculus program because she was told there were too many Asians and not enough white or black children in the program” or “My son was excluded from a program designed to prepare students for college because he did not meet the requirement of being a minority or from a disadvantaged community” or “My Muslim daughter’s school allows boys to use the girls’ restroom and told her that if this required her to violate her free exercise of religion, she would have to use a private restroom, which is stigmatizing.”

The names of the persons who committed the discrimination are [fill in].

The names of persons you may contact who witnessed or have additional information regarding the discrimination are [fill in].

Sincerely,